

Deltek Costpoint - Miscellaneous Receipt

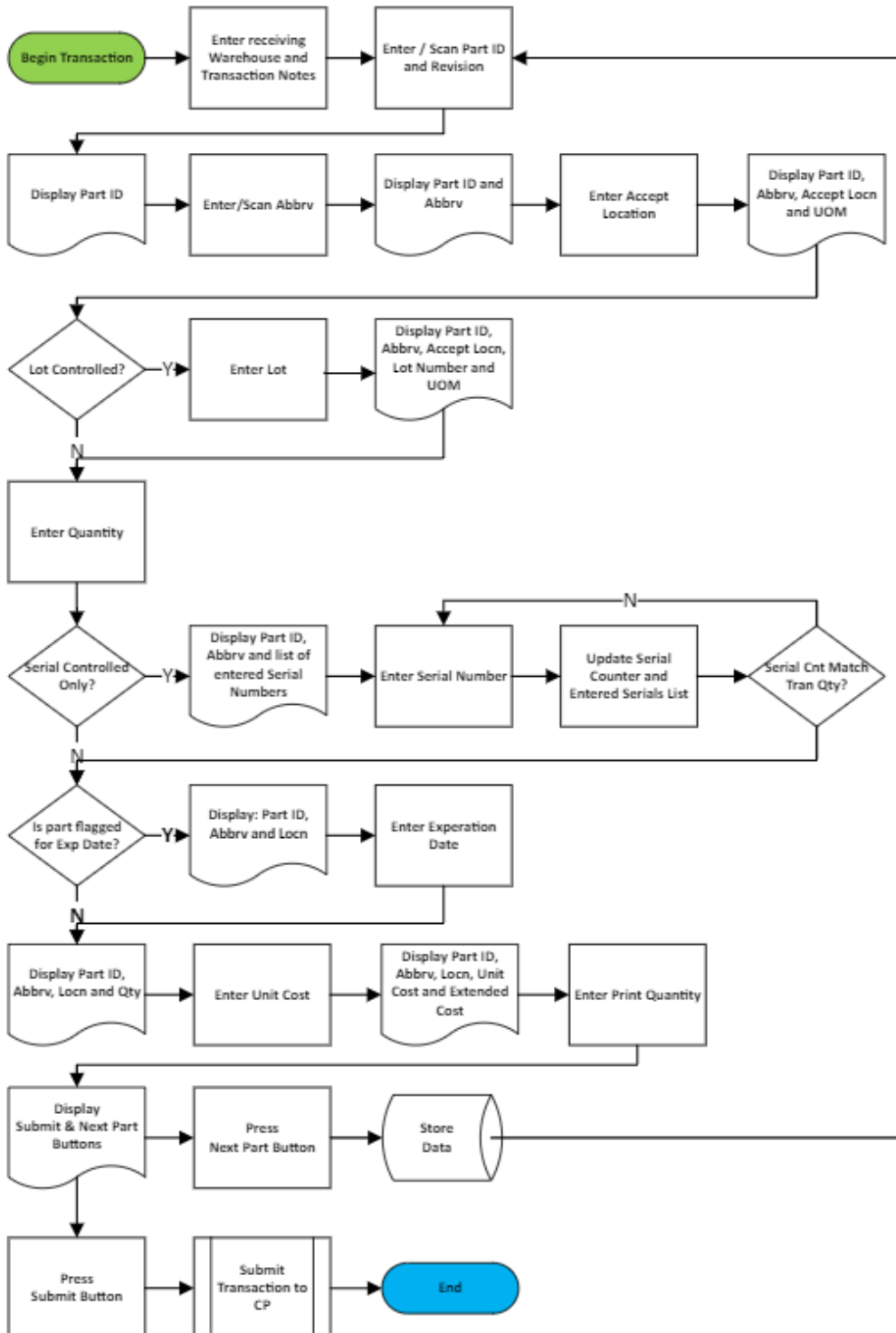
This application receives parts into inventory without going through the procurement and purchase order receiving processes.

RFgen Functional Documentation 2022

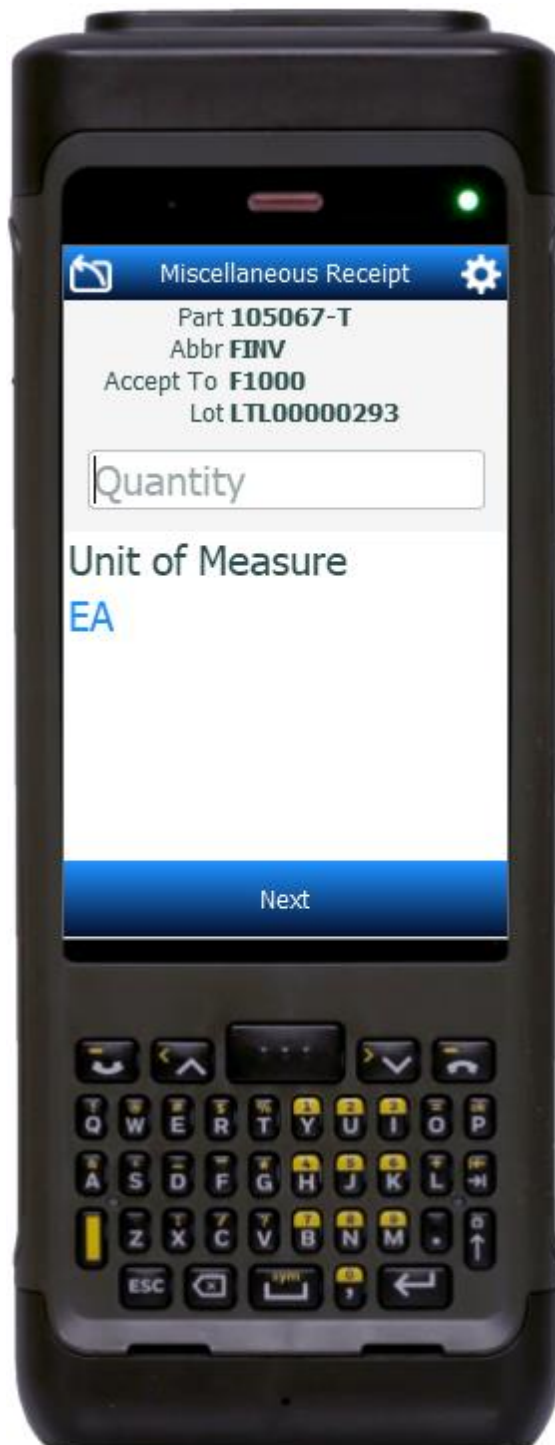
RFgen provides its customers Costpoint-validated, ready-to-use suites of applications and a development environment that can be used to create new apps or to modify existing apps.

This document describes the business workflow and technical information used in this application.

Costpoint: Miscellaneous Receipt Workflow



FPOMR0300 – Miscellaneous Receipt



This application receives parts into inventory without going through the procurement and purchase order receiving processes.

Description of Workflow

The Receive To Warehouse field displays the value defaulted from the user profile. The user taps the **Next** button to accept the default, or changes it by entering, searching, or scanning the receive to warehouse.

The user can enter notes in the Optional Notes field if the user wants to save notes related to the miscellaneous receipt.

The user enters, searches, or scans the part number. If the part only has one revision it will be defaulted. If the revision was not defaulted, the user enters, searches, or scans the revision number.

The part previously displays at the top of the screen.

The user enters, searches, or scans the abbreviation for the part being received.

The abbreviation displays with the part at the top of the screen.

The user enters, searches, or scans the accept location for the part being received.

The accept to location displays with the part and abbreviation.



If the part is lot-controlled, the user enters the lot number for the part being received. The lot (if applicable) displays with the part, abbreviation, and accept location at the top of the screen.

The unity of measure displays below the Quantity field. The user enters the quantity being received/accepted. The quantity displays with the part, abbreviation, and accept to location at the top of the screen.

If the part is serial-controlled, the Serial field displays and the entry of serials is required. The part and abbreviation also display at the top of the screen. As the user enters the serial number, it is added to the Entered Serials list, and the counter is incremented until the number of serials entered equals the quantity accepted.

Then the user taps the **Continue** button to advance to the next field.

If the part is flagged for an expiration date, the Expiration Date field displays. The user enters the expiration date in the format MMDDYYYY.

The part, abbreviation, accept to location and quantity display at the top of the screen.

The user enters the unit cost, and the system calculates the extended cost based on the quantity being accepted.

The unit cost and extended cost are added to the part, abbreviation, and accept to location at the top of the screen.

The Print Quantity field displays with 1 as the default. The user can change the quantity, or press **Enter** to accept the default quantity.

The following logic will be used for printing labels:

1. For lot-controlled parts, the number entered in the Print Quantity field will be the number of labels printed for the line.
2. For serial and serial/lot-controlled parts, the number entered in the Print Quantity field will be the number of labels printed for each serialized part.

The **Next Part** and **Submit & Print** display at the bottom of the screen.



The **Next Part** button if tapped, stages the collected data and returns the user to the Part and Revision fields.

The **Submit & Print** button, if tapped, sends all collected data to the CostPoint system and prints the labels.

At any time the user can tap the back icon in the upper left corner of the screen and it returns the user to the previous screen or field.

Customization Considerations

If you are planning on creating a new version of this application or modifying it for a customer, consider asking these questions to help prepare your list of customization requirements.

1. Are there serial-controlled items?
2. Are there lot-controlled items?
3. Are there default sites/warehouses/etc. users are expected to transfer to/from?
4. Should users be allowed transfer to/from serial or lot numbers? For example, should users be allowed to change an item-specific serial or batch allocation?

